Dear Parent:

Enclosed is your Registration Packet for Kids' Turn – the Family Law Education Program for Washington County. In addition to this letter you will find:

1) Registration Form
2) Current workshop schedule
3) Policy/Payment Form
4) FAQ

In order to register for a Kids' Turn Workshop, each parent must **complete both the Registration Form and the Policy/Payment Form and mail them to Kids' Turn**. Spaces in Kids' Turn workshops are reserved on a first-come, first-serve basis with submission of completed forms **and payment of the enrollment fee**. Be sure to mail in your completed registration forms promptly.

Kids' Turn is a child-oriented educational program for Washington County families in the process of reorganization due to separation, divorce or changes in custody or visitation. Children and their parents attend a series of four 90-minute workshops. We offer two parallel parent groups so that parents may attend the same workshop separately if they so choose. Children ages 5-16 meet in groups with other young people their own age.

Workshops are scheduled at times convenient for families on weeknight evenings and Saturday mornings at various locations throughout the Washington County area. Workshops are taught by qualified professionals with backgrounds in education and/or mental health. All participants who successfully complete the program will receive a Certificate of Completion and Kids' Turn will forward a copy of the certificate to the court.

After your registration forms and payment are received, we will mail you confirmation of enrollment. This confirmation packet will include all of the pertinent information about your class and directions to the location.

Please mail all forms to Kids' Turn, 447 Southeast Baseline, Hillsboro, OR 97123.

Please call us for a verbal confirmation if your confirmation packet does not arrive prior to your first workshop choice. You are responsible for confirming your enrollment and attending the assigned workshop (please note attendance and cancellation policies as detailed in the Policy/Payment Form). Youth Contact, Inc/Kids' Turn is not responsible for lost mail or for mail not received.

KIDS' TURN

THE FAMILY LAW EDUCATION PROGRAM FOR WASHINGTON COUNTY

This form must be completed by parents in order to reserve a spot in a Kids' Turn workshop. This form will **not** register your child's other parent. Each parent is responsible for filling out his/her own forms. **PLEASE FILL OUT FORMS COMPLETELY. FORMS WITH MISSING INFORMATION WILL BE RETURNED.** Please print legibly.

You must have pre-paid and pre-registered in order to attend a workshop. Registration is NOT available at the workshop site. Parents who show up for a workshop for which they are not pre-registered will be turned away.

Date_____

Full Name_____
(first) (middle - full name) (last)

Petitioner/Respondent (circle one)

Name as it appears on court documents_____

Mailing address_____

City_____State_____Zip_____

Home phone_____Daytime phone _____

Other parent's name_____ Petitioner/Respondent (circle one)

*this does NOT register the other parent - each parent must fill out his/her own form. However, **you are required to provide us with the other parents' name. Failure to do so will result in your forms being returned.**

Are there any restraining orders, no contact orders or safety concerns involving you and/or the children and the other parent? YES No (Circle one)

Children's names & **AGES**_____
(Please include this information even if children are not attending)

Will children (between the ages of 5-16) be attending the workshop with you? Yes ____No ____
*There is no childcare available for children too young to attend the workshop. You will need to make other arrangements.

Type of case (circle one): divorce/custody/visitation/other (please specify) _____

Case number (if filed) _____ Last four digits of your Social Security Number_____

LOCATION & DATES of workshop for which you are applying: 1st choice: _____
_____

(You must indicate **TWO** different choices. Failure to do so could result in non-registration. Please choose your workshop(s) with the attendance and cancellation policies in mind.)

2nd choice _____

447 SE BASELINE, HILLSBORO, OREGON 97123 • PHONE (503) 846-0665 • FAX (503) 640-0334

KIDS' TURN POLICY/PAYMENT FORM

The enrollment fee for Kids' Turn is $145.00 per adult. Children (ages 5-16) are free with a paying adult. **The fee must be paid in full before a spot in the workshop can be reserved**. This is done on a first-come, first serve basis until each workshop is full.

Acceptable methods of payment are Visa, MasterCard, debit card (with a Visa or MasterCard logo), or money order. We do NOT accept checks. There is a $5.00 fee for all declined card transactions.

YOU MUST ATTEND ALL FOUR SESSIONS IN ORDER TO RECEIVE A CERTIFICATE OF COMPLETION. IF YOU DO NOT ATTEND ALL FOUR SESSIONS YOU WILL HAVE TO RE-REGISTER FOR ANOTHER WORKSHOP AND RE-PAY THE $145.00 ENROLLMENT FEE. THERE ARE NO MAKE-UP SESSIONS AND THERE ARE NO EXCEPTIONS!

Cancellation Policy: If we receive notice of cancellation 10 days prior to the start of the workshop you will receive a full refund (minus a $15.00 processing fee). If notice is received less than ten days in advance, you will receive a refund (minus a $15.00 processing fee) **only** if we are able to fill your space with another participant. This policy also applies to switching from one workshop to another.

I understand the Kids' Turn attendance and cancellation policies and procedures as outlined in the Registration Packet. My signature below (**and/or** payment of the enrollment fee) constitutes agreement to abide by these policies.

(Detach at dotted line. Keep top portion and return bottom portion to Kids' Turn)

Signature:_____

Print Name: _____

Date: _____

[ ] I am paying by money order# _____, enclosed

(Please make money order out to **Kids' Turn**)

[ ] I am paying by debit/credit card: [ ] VISA [ ] MasterCard

Name as it appears on card: _____

Amount to be charged to card: $145.00*

Card number: _____

Security/verification code (3 digits on back of card): _____

Expiration date: _____

Signature of cardholder_____

(If card belongs to someone other than the person registering, **you must provide their contact information. Failure to do so will result in your forms being returned.**)

*Charge will appear on statement as 'Youth Contact, Inc.'

Kids' Turn FAQ

Can I bring my child that is younger than 5?

We do not have a curriculum for children under five in place because we have found that these children are too young to participate in the format available for this service.

We are unable to provide childcare, and children who are not old enough to participate in Kids' Turn may not be brought to the sessions. If you bring a child younger than five, you will be asked to leave and will not receive credit for that class.

Why can't I bring my child older than 16?

At this time we do not have a workshop in place for 17 and 18 year olds.

Is it a good idea to bring the children?

Kids' Turn classes can help kids understand family changes, teach communication and problem-solving skills, and teach different ways to express feelings. This is done through group discussions, art projects, and age-appropriate games.

Since my kids are too young or too old to come, why do I have to attend?

The law requires that anyone with kids 18 or younger must attend Kids' Turn. Even though children's classes are only available to kids 5-16, the adult classes discuss the impact of family changes on children of all ages (from babies to kids in their late teens). This class will help you help your children through the transition whether they are able to attend or not.

Can my boyfriend/girlfriend/fiancé(e)/new spouse, etc. attend the workshop with me?

We wholeheartedly acknowledge the importance of stepparents and other non-parental adult figures in the lives of the children. However, the Kids' Turn class is for custodial parents only. We can refer stepparents and other interested adults to parenting workshops offered through the Washington County Parenting Consortium.

Why do I have to pay for this class if I already paid my filing fee?

Fees for Kids' Turn are not included with court filing fees. As a result, we are required

to collect a separate fee in order to run the program.

This law/program doesn't really apply to my situation. Do I still have to take it?

All parents in Washington County with minor children filing a divorce, dissolution, legal separation or annulment action, or a post-decree motion involving custody or visitation are required to participate in Kids' Turn. If you feel that you should not have to take the class you or your attorney may attempt to have the requirement waived by the judge. Kids' Turn/Youth Contact cannot waive the class for you.

What if my spouse doesn't take the class? What if I don't take the class?

Penalties for non-compliance are left up to the court. Kids' Turn/ Youth Contact does not make those decisions.

Do I have to attend with the child's other parent?

No, you do not have to attend the same group as the other parent. However, it has been learned that children may benefit more, both during the workshop and in the long run, when both parents attend the same workshop. Please keep in mind that even if you do choose to attend the same workshop, two parent groups are formed so that parents of the same family are not assigned to the same parent group together. There are only two exceptions to this – the first night orientation which lasts approximately 20 minutes, and the final night graduation which also lasts approximately 20 minutes.

Can you tell me if the other parent is registered or has taken the class?

We are not able to give out that information. If the other parent has completed the class, their certificate will be on file with the Clerk of Court's office.

Can I do all four classes in one week rather than in four?

No, Kids' Turn is designed to be taken in four sequential weeks.

Who are the facilitators?

Generally, parent and child educators have advanced mental health, social service, teaching degrees, and/or extensive field/group experience.

Can I make up a session if something comes up and I can't go?

We do not offer make up classes for a number of reasons, and participants must complete all four classes in order to receive their Certificate of Completion. Please only sign up for a series of classes when you know you can attend all four sessions.